

To: Members of the Corporate
Governance Committee

Date: 31 May 2019

Direct Dial: 01824706204

e-mail: democratic@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 5 JUNE 2019** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 APPOINTMENT OF CHAIR

To appoint a Chair of the Corporate Governance Committee for the ensuring year.

3 APPOINTMENT OF VICE CHAIR

To appoint a Vice Chair of the Corporate Governance Committee for the ensuring year.

4 DECLARATION OF INTERESTS (Pages 5 - 6)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

5 URGENT MATTERS

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

6 MINUTES (Pages 7 - 12)

To receive the minutes of the Corporate Governance Committee meeting held on 10 April 2019 (copy enclosed).

7 INTERNAL AUDIT UPDATE (Pages 13 - 46)

To consider a report by the Head of Internal Audit (copy enclosed) updating members on Internal Audit progress.

8 INTERNAL AUDIT OF HEALTH AND SAFETY IN SCHOOLS (Pages 47 - 62)

To consider a report by the Chief Internal Auditor (copy enclosed) providing an update on progress in implementing the action plan that accompanied the Internal Audit report on Health & Safety in Schools in June 2018

9 INTERNAL AUDIT REPORT - SECTION 106 (Pages 63 - 82)

To consider a report by the Chief Internal Auditor (copy enclosed) providing details of a recent Internal Audit report on Section 106 Agreements that received a 'Low' Assurance rating.

10 INTERNAL AUDIT ANNUAL REPORT (Pages 83 - 108)

To consider a report by the Chief Internal Auditor (Copy enclosed) on the adequacy and effectiveness of the Council's framework of governance, risk and control during the year that informs the 'annual governance statement'.

11 INTERNAL AUDIT OF THE JOINT CORPORATE PROCUREMENT UNIT (Pages 109 - 124)

To consider a report by the Chief Internal Auditor (copy enclosed) updating members on the progress in implementing the action plan that accompanied the Internal Audit report on the Joint Procurement Unit in May 2018.

12 ANNUAL CORPORATE GOVERNANCE COMMITTEE REPORT (Pages 125 - 132)

To consider a report by the Head of Legal, HR and Democratic Services (copy enclosed) seeking Members' approval of a draft report to be submitted to Council in respect of the Corporate Governance Committee's work for the municipal year 2018/2019.

13 ANNUAL RIPA (REGULATION OF INVESTIGATORY POWERS ACT 2000)
(Pages 133 - 138)

To consider a report the Deputy Monitoring Officer (copy enclosed) on the Council's use of its powers of surveillance under RIPA (Regulation of Investigatory Powers Act 2000).

14 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME (Pages 139 - 142)

To consider the committee's forward work programme (copy enclosed).

PART 2 - CONFIDENTIAL ITEMS

None.

MEMBERSHIP

Councillors

Mabon ap Gwynfor
Tony Flynn
Martyn Holland

Alan James
Barry Mellor
Joe Welch

Lay Member

Paul Whitham

COPIES TO:

All Councillors for information
Press and Libraries
Town and Community Councils